

**SPOFFORTH-WITH-STOCKELD PARISH COUNCIL**  
**Clerk: Mrs B Beevers**  
**Long Memorial Hall, Stocks Hill, Spofforth, HG3 1BG**  
**parishclerk@spofforthvillage.org**

10<sup>th</sup> April 2025

The next ordinary meeting of Spofforth-with-Stockeld Parish Council, is to be held on  
**WEDNESDAY 16<sup>th</sup> APRIL 2025** at 7:30pm in the Long Memorial Hall.

Mrs B Beevers (CLERK)

**AGENDA**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting.
2. Apologies and reasons for Absence.
  - a. To consider approval for the reasons for absence.
3. To receive any declarations of interest.
4. To listen to those members of the public who wish to address the Parish Council.
5. Minutes.
  - a. To confirm the minutes of the meeting held on 19<sup>th</sup> March 2025 as a true and correct record.
  - b. To review the actions from the last meeting.
6. Clerk Report.
  - a. Clerks official submission of notice, resigning from the role.
  - b. Annual AGAR forms available.
    - i. To identify who will complete the internal audit.
  - c. Village Hall Advert in Parish Magazine to update.
  - d. Request to purchase a copy of the Village Hall Premises Licence at a cost of £10. This is not provided annually with the licence fee.
  - e. North Yorkshire Boundary Review - Draft Recommendations.
  - f. Quarterly Asset Register Review.
    - i. Suggest moving this to half yearly, April and October.
7. Planning Applications.

To consider and decide on the following planning applications:

  - a. 6.122.362.E.FULMAJ ZC25/00746/FULMAJ. Hybrid application comprising: Full planning application for 9no. dwellings, associated access and landscaping. Outline application for 3no. self-build plots including access and landscaping with all other matters reserved. Deadline: 07 April 2025.
    - i. Response submitted: The Parish Council does not object to or support the application but wishes to make comments or seek safeguards.
    - ii. Comments submitted in advance of the meeting due to deadlines.
  - b. 6.122.388.C.TPO ZC25/00889/TPO. Crown reduction (from 12m to 10m) of 3no. Birch (G2) within Tree Preservation Order 49/2008. Deadline: 14 April 2025.
    - i. Comments submitted in advance of the meeting due to deadlines.
  - c. 6.122.71.D.FUL ZC25/00983/FU. Construction of single storey and first floor extensions. Deadline: 25 April 2025.
  - d. 6.122.70.T.FUL ZC25/01086/FUL. Conversion of existing garage into habitable space, alterations to fenestration, replacement windows, and the erection of garden terrace. Deadline: 04 May 2025.

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8. Planning Decisions.

To receive the following planning decisions/information:

- a. Approved: ZC25/00125/FUL. Eden Park Haggs Road Spofforth North Yorkshire.

9. Planning Enforcement

- a. 5/00081/PR05. Land Adjacent To Spofforth Hall Nickols Lane Spofforth North Yorkshire. Alleged Breach: Removal of hedges.  
b. 25/00084/PR15. 23 High Street Spofforth Harrogate North Yorkshire HG3 1BQ. Alleged Breach: Unauthorised Change of Use.

10. Matters Requested by Councillors.

- a. Cllr Geddes.  
i. VE Day - 8<sup>th</sup> May 2025.  
ii. Platinum Jubilee Wood progress.  
iii. Commuted Sums - Sub-committees required for Ginny Greenholes and Long Memorial Hall.  
iv. Spofforth with Stockeld Parish Open Spaces Sites.

11. Financial Matters.

- a. To approve the following accounts for payment:

April	Name of supplier / contact	Payment for	Expenses	Remuneration
	R Harrison	Open Spaces Care Taker		£122.00
	H Bowes	Village Hall Cleaner		£425.50
	J Steggles	Village Hall Booking Clerk		£162.75
	R Beevers	Parish Clerk		£307.83
	R Beevers	Expenses (Ink for printer, staples)	£34.74	
	Layton Electrical	Electrician's works at Village Hall following Fire Risk Assessment.	£317.69	
	YLCA	Annual Membership Fee	£470.00	
	Vision ICT	Creation and hosting of villagehallbookings email address	£26.00	
	Rialtas	Software support and maintenance	£243.60	
<b>Total</b>			<b>£1092.03</b>	<b>£1018.08</b>

- a. To note payments previously authorised and income received.  
i. March bank statement to be reviewed by Councillors.  
b. Following a successful grant application, £20,000 has been received for playground improvements. Permission requested to move this into the Reserve Account.  
c. Review of hourly rate for Village Hall Cleaner.  
d. Annual Direct Debit Review. To confirm the following payments:  
i. NYC Paper at £5.99 per empty.  
ii. NYC Plastic at £6.15 per empty.  
iii. NYC Trade Waste at £21.73 per empty.  
iv. TV Licence - £174.50 per year.  
v. British Gas Lite – Gas at 6.58p per KWH and 62.1p daily standing charge.  
vi. British Gas Lite – Electricity at 22.05p per KWH and 79.78p daily standing charge.  
vii. BT – £47.94 per month.

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12. Review of Model Standing Orders from NALC
  - a. Councillor to considering adopting these Standing Orders.
13. To consider the following new correspondence received and decide action where necessary.
  - a. Request from the Leader of 1st Spofforth Rainbows for a donation towards start up costs. It is non-profit group, run by volunteers.
14. Employment matters.
  - a. To resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960) due to the business at agenda item 12c being prejudicial to the public interest.
  - b. To consider recruitment for a new Parish Clerk.
  - c. Update on appointment of Village Hall caretaker.
15. To notify the clerk of matters for inclusion on the agenda of the next meeting.
16. To confirm the agreed date of the next council meeting as:
  - a. Wednesday 21<sup>st</sup> May 2025.
17. To note the dates of future council/committee meetings as below:
  - a. Wednesday 18<sup>th</sup> June 2025.
  - b. Wednesday 16<sup>th</sup> July 2025.