

MINUTES OF THE MEETING OF SPOFFORTH-WITH-STOCKELD PARISH COUNCIL HELD IN THE LONG MEMORIAL HALL, SPOFFORTH ON WEDNESDAY 15th JANUARY 2025 AT 7:30PM

01202501 PRESENT

Chairman Shirley Fawcett, Vice Chairman June Geddes, Cllr Judy Parker-Beevers, Cllr Nigel Moore.

01202502 APOLOGIES AND REASONS FOR ABSENCE

Cllr Gerald Heslop, Cllr Carl Marston, Cllr Chris Heslop. Reasons for Absence approved by present Councillors.

01202503 ALSO PRESENT

Clerk Becky Beevers

01202504 DECLARATION OF INTERESTS

None to report

01202505 TO LISTEN TO THOSE MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE COUNCIL

None to report

01202506 THE MINUTES

The minutes from the meeting on 18th December 2024 were approved and signed.

01202507 ACTION POINTS

The action points were discussed and updated:

- a. The documentation review has been completed by Cllr Parker-Beevers and Cllr Moore. It was noted that our copy of the plan is in black and white on the lease for Ginny Greenholes, but they were happy the land leased was still clear. A new MPA agreement will be requested from English Heritage for April 2025 onwards.
- b. The fire risk assessment committee are working through the recommendations and will be able to provide a detailed update in February 2025.
- c. Councillors resolved to pay £20+VAT to create a new email address for the Village Hall Bookings Clerk. This will be also an annual payment to maintain the email address invoiced by Vision ICT.
- d. If a skip is required for the Village Hall sort out, councillors resolved to order one from Wetherby Skip Services as per the price stated on Wetherby Skip Services website.

01202508 CLERK REPORT

- a. The defib battery was replaced on 7th January 2025 and it is marked as active on 'The Circuit'. The heater in the yellow external storage box is working. When the handyman returns, he'll be asked to lubricate the lock quarterly.
- b. Village Grass cutting was discussed, councillors resolved to accept NYC HAM department's offer of £250.57 and confirmed G Marston would continue to complete the grass cutting. Clerk to speak with G Marston to review the grass cutting schedule for the year.
- c. Additions to Asset Register were confirmed and will be reviewed again in April 2025.

01202509 PLANNING APPLICATIONS

The below was received after the agenda was issued, but as the consultation period finishes before the February council meeting, it was agreed to review it during the meeting.

- a. Provisional TPO 01/2025 (HAR) The order took effect, on a provisional basis, on 9 January 2025. It will continue in force on this basis for a further six months or until the council confirms the order, whichever occurs first. The consultation period with the affected parties will expire on 13 February 2025.

01202510 PLANNING DECISIONS

- a. ZC24/02705/FUL at Haggs Farm – Approved

01202511 MATTERS REQUESTED BY COUNCILLORS

- a. Cllr Parker-Beevers: Actions following Legionella Risk Assessment. Resolved Cllr Geddes to speak with the Leeds Road Practice to ensure actions are completed.
- b. Cllr C Heslop: Progress update on the post and rail installation on the A661 Harrogate Road bridge on the way into the village from Harrogate. Clerk to speak to G Marston to confirm when the work can be done.
- c. Cllr Geddes: Spofforth sign on the A661 Park Road, near Nicolls Lane is damaged. Cllr Geddes has made contact with three companies to request quotes for a new sign. Cllr Moore asked if installation of a new sign needs approval from NYC. Cllr Parker-Beevers asked if cost of the replacement can be covered on our insurance. Resolved to ask Cllr G Heslop to speak to the insurers. To discuss again in February 2025 as all councillors input is needed to make a decision.
- d. Cllr Geddes has got quotes for improvements at the playground and the plans were discussed and reviewed during the meeting. Cllr Geddes is attending a training course on 16.01.2025 about grant funding for equipment. Although Councillors liked the plans, resolved to discuss again in February 2025 as all councillors input is needed to make a decision.

01202512 FINANCIAL MATTERS

- a. The responsible financial officer reported on the month's accounts. Cllr Geddes noted H Bowes payments had increased, the Clerk confirmed this was due to the new cleaning schedule at the Doctors. Clerk to issue invoice to the Doctors for their cleaning and A Sharpes invoice paid on 4th December 2024. Cllr Geddes asked if it would be cheaper for the clerk to get ink via the HP direct debit system, Clerk to look into costs.
- b. Cllrs present confirmed below payments which will be made by the Clerk:

January	Name of supplier / contact	Payment for	Expenses	Remuneration
	D Thomas	Castle Caretaker		£100.00
	H Bowes	Village Hall Cleaner		£379.50
	J Steggles	Village Hall Booking Clerk		£155.00
	R Beevers	Parish Clerk Wages		£192.80
	HMRC Cumbernauld	Clerk NI and Tax		£48.20
	Genex	Legionella Risk Assessment at Long Memorial Hall	£534.00	
	June Geddes	Touchwood - Christmas Lights	£30.00	
	R Beevers	Currys - Colour and Black ink for printer	£62.98	
Total			£626.98	£875.50

- c. The Clerk was notified about the upcoming TV Licence renewal after the agenda was issued, as the payment is due to be taken before the February meeting, Councillors resolved to confirm the annual payment during the meeting:
- a. Annual TV Licence, payment due to be taken by direct debit on 03.02.2025.

d. To note the following payments previously authorised and income received:

December	Name of supplier / contact	Payment for	Expenses	Remuneration	Income
02-Dec-24	Spofforth Snooker	Snooker Room			£140.00
02-Dec-24	Keogh EAE	Village Hall Booking			£140.00
04-Dec-24	A Sharpe Plumbing	Furniture building at village hall	£200.00		
04-Dec-24	N Yorks Council 91, 10230102	SPC Invoice Payment			£250.57
06-Dec-24	British Gas	Gas / Electricity at Village Hall	£97.02		
06-Dec-24	British Gas	Gas / Electricity at Village Hall	£305.20		
06-Dec-24	Monday Monkeys	Village Hall booking			£140.00
12-Dec-24	HMRC	VAT from 2023/2024			£6,707.70
12-Dec-24	N Rhind	Village Hall booking			£50.00
13-Dec-24	English Heritage	Maintained Property Agreement Invoice Payment			£2,500.00
13-Dec-24	Spofforth Womens Institute	Village Hall booking			£25.00
13-Dec-24	Susan Collings	Village Hall booking			£140.00
18-Dec-24	BT Group Plc	Broadband at the Village Hall	£47.94		
19-Dec-24	R. Beevers	Clerks Salary		£257.55	
19-Dec-24	G Marston	Verges and other Grass Cutting in the Village	£4,502.40		
19-Dec-24	June Geddes	November Expenses	£162.59		
19-Dec-24	NYCC	Trade Waste - General	£43.46		
19-Dec-24	NYCC	Trade Waste - Recycling	£24.28		
19-Dec-24	HMRC Cumbernauld	Clerks NI and TAX		£64.20	
19-Dec-24	Aqua Fire	Fire Extinguisher Installation	£745.20		
19-Dec-24	Heating, Plumbing Gas	Boiler Service	£180.00		
19-Dec-24	Joan Steggles	Booking Clerk Wages		£155.00	
19-Dec-24	Dave Thomas	Castle Caretaker Wages		£100.00	
19-Dec-24	Heidi Bowes	Village Hall Cleaner		£454.50	
19-Dec-24	M Rhodes Timber	Tree Removal at Ginny Greenholes	£2,640.00		
20-Dec-24	N Rhind	Village Hall booking			£40.00
20-Dec-24	Freeman DP , Castle Textile	Village Hall booking			£285.00
24-Dec-24	Spalding Emma	Village Hall booking			£140.00
31-Dec-24	Keogh EAE	Village Hall booking			£70.00
Total			£8,948.09	£1,031.25	£10,628.27

01202513 TO CONSIDER THE FOLLOWING NEW CORRESPONDENCE RECEIVED AND DECIDE ACTION WHERE NECESSARY:

- a. Emails received from two members of the public on East Park Road regarding the empty grit bin. Clerk updated on how she has tried to progress this since the December meeting. Resolved to ask County Councillor Paraskos to help escalate the request and that as NYC have confirmed the bin is their responsibility, the Parish Council will not refill it.

01202514 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

- a. Cllr Geddes asked for a salary review to be completed ahead of the next financial year.
- b. Cllr Geddes suggested purchasing a key box for the village hall, a discussion regarding frequency of code change is needed.
- c. Clerk asked for the Village Hall Bookings rates to be reviewed before the end of the financial year.

The Chairman closed the meeting at 21:08

TO NOTE THE DATE, TIME, AND VENUE OF THE NEXT MEETING OF THE PARISH COUNCIL

Future meetings will be held on the third Wednesday of the month, the next meeting is:

Wednesday 19th February 2025 at the Village Hall at 7.30 pm