

**MINUTES OF THE MEETING OF SPOFFORTH-WITH-STOCKELD PARISH COUNCIL HELD IN THE LONG  
MEMORIAL HALL, SPOFFORTH, ON WEDNESDAY 17<sup>th</sup> SEPTEMBER 2025 AT 7:30PM**

**09202501      PRESENT**

Chairman Cllr June Geddes, Vice Chairman Cllr Gerald Heslop, Cllr Nigel Moore, Cllr Carl Marston,

**09202502      APOLOGIES**

Cllr Judy Parker-Beevers

**ALSO PRESENT**

Clerk Anna Grant

Liz Meade and Tom Jenkinson from NYC Communities Team

One member of the public

**09202503      DECLARATION OF INTERESTS**

Cllr Marston

**09202504      MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE PARISH COUNCIL**

**09202504a**

Liz Meade and Tom Jenkinson from North Yorkshire Council Communities Team.

Liz Meade is the Area Manager for Harrogate, Knaresborough & Boroughbridge and Selby & Ainsty.

Tom Jenkinson is the Locality Lead in Selby & Ainsty.

This team responded to the recent house fire in Spofforth and attended the meeting to give an update on the work that was carried out following the incident as well as an overview of the work the team does.

The Parish Council were thanked for opening the hall on the day of the fire which supported the emergency response.

The Parish Council expressed thanks to the team for the immediate and smooth response to the emergency.

Tom Jenkinson presented information on Inspire funding which small community groups can apply for to get help with start-up costs.

**LIZ MEADE AND TOM JENKINSON LEFT**

**09202504b**

A representative from Stockeld Park presented planning proposals for up to 29 residential properties on the land adjacent to Hall Cottages. They would be accessed via a new access road from the A661 adjacent to Hall Cottages.

**CLLR ANDY PARASKOS ARRIVES**

**MEMBER OF THE PUBLIC LEFT**

**09202505a      THE MINUTES**

The minutes from the meeting on 16<sup>th</sup> July 2025 were approved and signed.

**09202505b      ACTION POINTS**

The action points were discussed and updated:

- Previous Minute Number: 11202408A. Quote has been received for Fire Risk Assessment. Resolved to accept this quote and go ahead with the assessment.
- Previous Minute Number: 01202511c. Cllr Geddes shared discussions for repairing Spofforth sign.
- Previous Minute Number: 04202512b. Council resolved to place the two benches at Ginny Greenholes.

- Previous Minute Number: 03202516a. Cllr Geddes has received correspondence from NYC confirming that commuted sums can be used for the car park area at Ginny Greenholes.
- Previous Minute Number: 05202513b.
  - o Foliage along the footpath of Follifoot Lane has been cleared.
  - o Sightlines at the junction of Haggs Road and Follifoot Lane have been cleared
  - o Cllr Paraskos advised that the fence on the pavement by Hall Cottages of Park Road does not belong to Highways.
- Previous Minute Number: 06202518i. Cllr Marston has checked and all previously damaged road signs have been replaced.
- Previous Minute Number: 072025cci. Cllr Marston has cleared visible Hemlock and Ragwort on Castle Field.
- Previous Minute Number: 072025cfi. Cllr Parker-Beevers has informed NYC that the Parish Council is not proceeding with the Neighbourhood Plan at this time.
- Previous Minute Number: 04202512cii. Cllr Geddes advised:
  - o A grant has been secured for £39240 which will be used for disabled access.
  - o The floor in the Long Memorial Hall is being sanded on 22<sup>nd</sup> October.
  - o The curtains will be replaced in November.

## **09202506 CLERK REPORT**

**09202506a** Query from PKF Littlejohn regarding figures on AGAR. Clerk discussed with previous Clerk and response has been sent.

**09202506b** Review of Asset Register: Will be completed following new purchases

**09202506c** Clerk updated the Council that all relevant forms have been completed with NatWest, awaiting further communication.

**09202506d** Quarterly Budget Review: Resolved to move forward to January

**09202506e** Business Tax Account: Clerk updated the Council, access to this has now been transferred to new Clerk.

**09202506f** Testing of the Defibrillator is done by Village Hall Caretaker. Clerk to check reporting process.

**09202506g** Cllr G Heslop reads the meters and will forward readings to the Clerk.

**09202506h** Resolved that all people who provide a service and are paid regularly by the Parish Council will submit an invoice by the end of each month.

**09202506i** Clerk shared details of the requirement for all Parish Councils to use a .gov.uk domain and email addresses. Clerk to follow up with further information at the next meeting.

## **09202507 PLANNING APPLICATIONS**

None

The following applications deadlines were before the meeting, Councillors resolved to agree response via email:

**09202507a** 25/02288/OUT Land Off Park Road (A661) Spofforth  
Outline application for 5no. self and custom build dwellings including associated infrastructure works and with all other matters reserved except means of access from Park Road.

**Parish Council Response – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:**

- i. Overdevelopment of the site - 5 dwellings is too many for this small site.
- ii. Highway safety - The site lines onto the Wetherby Road at the top of the hill are very limited and another junction onto this busy main road is not advisable.
- iii. Planning would need to be very exact to ensure that the self-build designs are cohesive and co-ordinated with conditions should approval be given.

**09202507b** 25/02405/CLEUD 27 High Street Spofforth North Yorkshire HG3 1BQ  
Application for a Certificate of Lawfulness for an existing single dwellinghouse  
**Parish Council Response – No objections**

**09202507c** 25/02285/DVCON Eden Park Haggs Road Spofforth HG3 1EQ North Yorkshire  
Variation of condition 2 (Approved Plans) and 14-17 (Ecology) of Planning Permission HGTZC25/00125/FUL: Conversion of an agricultural storage unit to 1 no. dwelling as well as external alterations to Eden Park, Haggs Road.  
**Parish Council Response – No objections**

**09202507d** 25/02865/DVCON Eden Park Haggs Road Spofforth North Yorkshire  
Section 73 application for the Variation of condition 1 (Approved drawings) and Deletion of condition 2 (Materials) of Planning Permission  
ZC24/02449/FUL - Erection of dwelling with retention of existing structure, Including external alterations.  
**Parish Council Response – No Objections**

**09202508 PLANNING DECISIONS**

**09202508a** Approved subject to conditions - 25/01922/OUT at Blue Barn  
**09202508b** Approved - 25/02118/AMENDS at Beech Cottage

**09202509 PLANNING ENFORCEMENT**  
None

**07202510 MATTERS REQUESTED BY COUNCILLORS**  
**Cllr Geddes**

- i. Commuted Sums East Park Road. Cllr Geddes has received correspondence from NYC that the areas available for commuted sums on East Park Road include the car park area in front of Ginny Greenholes.
- ii. Following the resignation of both Cllrs Shirley Fawcett and Chris Heslop there are now two casual vacancies. Clerk has informed NYC, notices of the vacancies will now be displayed on the village noticeboard until 8<sup>th</sup> October.

**09202511 FINANCIAL MATTERS.**

**07202511a** Remuneration figure for Village Hall Bookings Clerk was published incorrectly on the agenda as £155.00. The correct figure is £162.75.  
Two additional invoices were presented for payment at the meeting:

- i. Heidi Bowes - cleaning
- ii. Cllr Geddes - expenses

| September    | Name of supplier / contact | Payment for                              | Expenses       | Remuneration    |
|--------------|----------------------------|------------------------------------------|----------------|-----------------|
|              | British Gas Lite           | Gas                                      | £54.09         |                 |
|              | British Gas Lite           | Electricity                              | £58.02         |                 |
|              | North Yorkshire Council    | Recycling                                | £18.86         |                 |
|              | North Yorkshire Council    | Bins                                     | £44.86         |                 |
|              | BT                         | Broadband                                | £51.40         |                 |
|              | HMRC                       | Tax and NI (late payment) from month 3   | £67.67         |                 |
|              | HMRC                       | Tax and NI for Clerk's wages (August)    | £61.20         |                 |
|              | HMRC                       | Tax and NI for Clerk's wages (September) | £53.40         |                 |
|              | J Geddes                   | Expenses                                 | £113.23        |                 |
|              | Anna Grant                 | Parish Clerk (August wages)              |                | £244.93         |
|              | Anna Grant                 | Parish Clerk (September wages)           |                | £213.98         |
|              | R Harrison                 | Open Spaces Caretaker                    |                | £130.00         |
|              | J Steggles                 | Village Hall Booking Clerk               |                | £162.75         |
|              | B Middleton                | Village Hall Caretaker                   |                | £130.00         |
|              | H Bowes                    | Cleaning                                 |                | £362.50         |
| <b>Total</b> |                            |                                          | <b>£522.73</b> | <b>£1244.16</b> |

- 09202511b** To note payments previously authorised and income received.
- August bank statement reviewed by Councillors.
  - September bank statement reviewed by Councillors.
  - Current Account Bank balance on 31<sup>st</sup> August 2025: £12124.34

**09202511c** Payments made during August:  
The heading for this table had been incorrectly published as September on the agenda.  
Corrected heading is August.

| August       | Name of supplier / contact | Payment for                | Expenses       | Remuneration   |
|--------------|----------------------------|----------------------------|----------------|----------------|
|              | British Gas Lite           | Gas                        | £10.88         |                |
|              | British Gas Lite           | Electricity                | £23.67         |                |
|              | North Yorkshire Council    | Recycling                  | £25.04         |                |
|              | North Yorkshire Council    | Bins                       | £67.29         |                |
|              | BT                         | Broadband                  | £51.40         |                |
|              | AquaWash                   | Window Cleaning            | £45.00         |                |
|              | AquaFire                   | Replace Fire Alarm Battery | £120.00        |                |
|              | R Harrison                 | Open Spaces Caretaker      |                | £130.00        |
|              | H Bowes                    | Village Hall Cleaner       |                | £362.50        |
|              | J Steggles                 | Village Hall Booking Clerk |                | £162.75        |
|              | B Middleton                | Village Hall Caretaker     |                | £130.00        |
| <b>Total</b> |                            |                            | <b>£343.28</b> | <b>£785.25</b> |

**09202512 TO CONSIDER THE FOLLOWING NEW CORRESPONDENCE RECEIVED AND DECIDE ACTION WHERE NECESSARY:**

- 09202512a** Members of the public – concerns around behaviour of others, dogs and litter in Ginny Greenholes.
- Acknowledged by Parish Council. Clerk has responded.
- 09202512b** Members of the public – Response to planning application at Land off Park Road A661
- Acknowledged by Councillors. Parish Council have submitted response to planning.
- 09202512c** North Yorkshire Council – Annual playground inspection
- The playground is currently closed for works, Clerk to respond and request postponing inspection until after the work is completed.
- 09202512d** Correspondence regarding Pharmabox
- Email received from NYC, acknowledged by Councillors. This is a planning matter that is being dealt with by NYC.
- 09202512e** North Yorkshire Citizens Advice and Law Centre – request for donation
- Councillors resolved unable to support at this time. Clerk to send response.
- 09202512f** The following correspondence was received after the agenda was published:
- Email from Cllr Chris Heslop informing of his resignation. Acknowledged by Councillors

**09202513 EMPLOYMENT MATTERS.**

None

- 09202513a** Clerk acknowledged the error in this agenda item which incorrectly referred to business at agenda item 14.

**09202514 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

- i. Cllr Geddes – Business Continuity Plan
- ii. Cllr Marston – Millenium Christmas tree lights

The Chairman closed the meeting at 21:55

**TO NOTE THE DATE, TIME, AND VENUE OF THE NEXT MEETING OF THE PARISH COUNCIL**

Future meetings will be held on the third Wednesday of the month, the next meeting is:

**Ordinary Meeting of the Parish Council: Wednesday 15<sup>th</sup> October 2025 at the Village Hall at 7:30pm**