

**MINUTES OF THE MEETING OF SPOFFORTH-WITH-STOCKELD PARISH COUNCIL HELD IN THE LONG MEMORIAL HALL, SPOFFORTH, ON WEDNESDAY 15<sup>th</sup> OCTOBER 2025 AT 7:30PM**

**10202501 PRESENT**

Chairman Cllr June Geddes, Cllr Judy Parker-Beevers, Cllr Nigel Moore, Cllr Carl Marston, Cllr Andy Paraskos

**10202502 APOLOGIES**

Vice Chairman Cllr Gerald Heslop

**ALSO PRESENT**

Clerk Anna Grant

**10202503 DECLARATION OF INTERESTS**

None

**10202504 MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE PARISH COUNCIL**

None

**10202505a THE MINUTES**

The minutes from the meeting on 17<sup>th</sup> September 2025 were approved and signed.

**10202505b ACTION POINTS**

The action points were discussed and updated:

- Previous Minute Number: 11202408a. Assessment completed and quote received for work. Cllr Parker Beevers to collect 2 more quotes.
- Previous Minute Number: 01202511c. Cllr Geddes to circulate further information on costs of repairing sign.
- Previous Minute Number: 03202512. Cllr Heslop is discussing gas pipe upgrade with a contractor.
- Previous Minute Number: 04202512b. Revisited decision to place two benches at Ginny Greenholes as there may not be room. Cllrs discussed potential other sites.
- Previous Minute Number: 09202512. Playground inspection for after works are completed, Clerk to contact NYC.
- Previous Minute Number: 268. Cllr Paraskos informed that Highways have inspected Follifoot Road bridge and said it is safe.
- Previous Minute Number: 04202512cii. Quote received from electrician for weatherproof sockets. Resolved to accept quote.

**10202506 CLERK REPORT**

**10202506a** Councillors acknowledged email received from PKF Littlejohn confirming completion of AGAR.

**10202506b** Councillors resolved to move to .gov.uk website.

**10202506c** Clerk and Chair updated Councillors that mandate had to be completed again due to an error on the first one. Awaiting confirmation from NatWest.

**10202506d** Clerk informed that the heater in the defibrillator box is not working. Turtle Engineering have advised costs for either a new heater or an updated box. Councillors resolved to replace the heater at a cost of £75.00 excl. VAT.

**10202506e** Councillors resolved to fund membership of Society of Local Council Clerks at the request of the Clerk.

**10202506f** Councillors resolved to fund upgrade Microsoft subscription to Microsoft Business Standard at the request of the Clerk.

**10202506g** Councillors received request from North Yorkshire Council to complete precept arrangement. Councillors resolved to increase by 5%.

**10202507** **PLANNING APPLICATIONS**  
None

**10202508** **PLANNING DECISIONS**  
None

**10202509** **PLANNING ENFORCEMENT**  
None

**10202510** **ELECTORAL MATTERS**

**10202510a** Councillors acknowledged that Notice of Vacancies were displayed until 8<sup>th</sup> October.

**10202510b** Councillors acknowledged correspondence from North Yorkshire Council informing that insufficient requests from eligible electors for an election were received and The Parish Council must now co-opt as soon as practicable to fill the vacancies.

**10202510c** Process for co-option as advised by NALC was discussed. Clerk to circulate.

**10202510d** Councillors received notice of increase of fees for elections.

**10202511** **MATTERS REQUESTED BY COUNCILLORS**

**10202511a** Cllr Geddes – Discussed benefits of having a Business Continuity Plan. To look at in the new year

**10202511b** Cllr Geddes – Update on Ginny Greenholes. The work is due to be complete and opened for half term at the end of October. Cllr Marston will put up two new signs advising no dogs.

**10202511c** Cllr Geddes – Update on refurbishment of Village Hall. Floor is due to be sanded 22<sup>nd</sup> October.

**10202511d** Cllr Geddes – Options for disabled access. Planning and surveyor costs to be considered. Cllr Geddes to approach contractor.

**10202511e** Cllr Geddes – Suggestion for Parish Council to take part in Christmas Tree Festival being held in the church in December. Cost for entry is £10. Councillors resolved to enter as Parish Council. Cllr Marston to source a tree.

**10202512** **FINANCIAL MATTERS.**

**10202512a** The following payments were noted and approved:

Name of supplier / contact	Payment for	Expenses	Remuneration
British Gas Lite	Gas	£75.50	
British Gas Lite	Electricity	£95.37	
North Yorkshire Council	Recycling	£18.86	
North Yorkshire Council	Bins	£44.86	
BT	Broadband	£51.40	
HMRC	Tax and NI for Clerk's wages	£85.80	
Team Sport & Play Limited	Playground renovations	£32264.24	
PKF Littlejohn	Review of AGAR 24-25	£504.00	
Linton UK	Fire Risk Assessment	£180.00	
June Geddes	Expenses	£38.84	

Anna Grant	Expenses	£11.62	
Anna Grant	Parish Clerk		£342.78
H Bowes	Cleaning		£375.00
R Harrison	Open Spaces Caretaker		£130.00
J Steggles	Village Hall Booking Clerk		£162.75
B Middleton	Village Hall Caretaker		£130.00
<b>Total</b>		<b>£33358.87</b>	<b>£1140.53</b>

- 10202512b** To note payments previously authorised and income received.
- i. Bank statements were reviewed by Councillors.
  - ii. Current Account Bank balance on 30<sup>th</sup> September: £17419.39
  - iii. Reserve Bank Account balance on 30<sup>th</sup> September £ 78762.57
- 10202513** **TO CONSIDER THE FOLLOWING NEW CORRESPONDENCE RECEIVED AND DECIDE ACTION WHERE NECESSARY:**
- 10202513a** Member of the public – Evidence of antisocial behaviour in derelict buildings.
- Acknowledged by Parish Council. Cllr Geddes to pass concerns on to land owner.
- 10202513b** Member of the public – Road sign on East Park Road, wood is rotten and damaged.
- Acknowledged by Councillors. Cllr Paraskos advised there is a new sign and only one sign is required. Cllr Marston to remove rotten sign.
- 10202513c** Member of the public – Resident’s hedge, is overgrown and struggling to maintain. Request from member of the public for support for resident.
- i. Acknowledged by Councillors. Cllr Paraskos to report to Housing and Highways for advice.
  - ii. Cllr Paraskos also made Councillors aware of the hedge by Pack Horse Bridge. Cllr Paraskos to report to Highways.
- 10202513d** Member of the public – Overhanging pyracantha plant making it difficult for two cars to pass.
- Councillors acknowledged. Clerk has contacted Highways.
- 10202513e** Member of the public – an email regarding Pharmabox was read out to Councillors.
- Acknowledged by Councillors. This matter is being dealt with by Enforcement at North Yorkshire Council, no further action for Parish Council to take at this time.
- 10202513f** Parish Magazine – request for donation.
- Councillors resolved to donate £250.
- 10202513g** North Yorkshire Council Parish Liaison – Notice of RTS signal switch off.
- Councillors acknowledged. Clerk to circulate.
- 10202513h** North Yorkshire Council – Email received advising available Commuted Sums.
- Councillors acknowledged. Clerk to circulate.
- 10202513i** North Yorkshire Council – Email received from Communities Team regarding CRMI Pilot. Clerk to sign up and circulate questionnaire.
- 10202514** **EMPLOYMENT MATTERS.**
- Cllr Geddes presented a resignation letter received from H Bowes, Village Hall Cleaner, with notice to resign her post at the end of November.
- 10202515** **TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**
- i. Christmas Carols at Millenium Gardens – 19/12/25
  - ii. Cllr Moore – Vehicle Activated Signs

- 10202516 TO NOTE THE DATE, TIME, AND VENUE OF THE NEXT MEETING OF THE PARISH COUNCIL**  
Future meetings will be held on the third Wednesday of the month, the next meeting is:  
**Ordinary Meeting of the Parish Council: Wednesday 19<sup>th</sup> November 2025 at the Village Hall at 7:30pm**
- 10202517 TO NOTE THE DATES OF FUTURE COUNCIL/COMMITTEE MEETINGS**  
Ordinary Meeting of the Parish Council: Wednesday 17<sup>th</sup> December 2025 at the Village Hall  
7:30pm

The Chairman closed the meeting at 21:45