

**MINUTES OF THE MEETING OF SPOFFORTH-WITH-STOCKELD PARISH COUNCIL HELD IN 'THE BARN',
CASTLE INN, SPOFFORTH, ON WEDNESDAY 19th FEBRUARY 2025 AT 7:30PM**

02202501 PRESENT

Chairman Shirley Fawcett, Vice Chairman June Geddes, Cllr Nigel Moore, Cllr Gerald Heslop, Cllr Carl Marston, Cllr Chris Heslop

02202502 APOLOGIES AND REASONS FOR ABSENCE.

Cllr Judy Parker-Beevers. Reasons for Absence approved by present Councillors.

02202503 ALSO PRESENT

Clerk Becky Beevers, Five members of the public

02202504 DECLARATION OF INTERESTS

None to report

02202505 TO LISTEN TO THOSE MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE COUNCIL

An Employee from Venturi Homes attended the meeting to give a brief overview of a planning application they are submitting on 28th February 2025 for land off the High Street – remaining parcel of the SP6 Housing Allocation. Their plans include 12 houses that are: between 2 and 5 bedrooms, a mix of detached, semi detached and self build plots. It is an open market scheme, with freehold across the whole site. The land is adjacent to the conservation area but the materials will be in keeping. Venturi Homes will be attending the Parish Council Meeting on 19th March 2025 and will do a full presentation about their application as part of the agenda.

02202506 FIVE MEMBERS OF THE PUBLIC LEFT

02202507 THE MINUTES

The minutes from the meeting on 15th January 2025 were approved and signed.

02202508 ACTION POINTS

The action points were discussed and updated:

- Minute no 11202408a: Fire Risk Assessment Committee: The risk assessment is being worked through and an electrician is required. Cllr C Heslop to introduce the electrician to the Clerk.
- Minute no 01202511a: Request from Cllr Geddes to purchase a thermometer to check the water temperature. Resolved.
- Minute no 01202512a: It is better value for the clerk to have an instant ink subscription at a cost of £5.99 per month per 100 sheets. Resolved

02202509 CLERK REPORT

- a. A new Standing Order is to be created enabling the Chairman, Vice Chairman or Clerk ability to authorise a payment up to £500 in an emergency situation. For example, but not limited to: Where the Parish Council is required to pay a contractor in advance of the meeting for urgent works to maintain safety or operation of a Parish Council Asset.
- b. North Yorkshire Council have now confirmed the Grit Bin on East Park Road is the responsibility of the Parish Council to fill. Councillors resolved to pay £75 for North Yorkshire Council to fill it.
- c. Permission to purchase GT-85 to lubricate the Defib Lock. Cost £4 from Halfords. Resolved.

02202510 PLANNING APPLICATIONS

To consider and decide on the following planning applications, all three deadlines were before the meeting, councillors resolved to agree response via email.

- a. 6.122.362.D.DVCON ZC24/04197/DVCON. Low Lane Farm High Street Spofforth North Yorkshire. Deadline: 10 February 2025. Response Submitted: The Parish Council has no objections.

- b. 6.122.24.P.FUL ZC25/00125/FUL. Eden Park Haggs Road Spofforth North Yorkshire. Deadline: 13 February 2025. Response Submitted: The Parish Council does not object to or support the application but wishes to make comments or seek safeguards.
- c. 6.122.237.A.FUL ZC25/00137/FUL. 8 Castle Ings Spofforth Harrogate North Yorkshire HG3 1BZ. Deadline: 15 February 2025. Response Submitted: The Parish Council has no objections.

02202511 PLANNING DECISIONS

To receive the following planning decisions/information.

- a. Approved: ZC24/03940/OUT at Cater Clean Solutions
- b. Approved: ZC24/02449/FUL at Eden Park

02202512 MATTERS REQUESTED BY COUNCILLORS

- a. Cllr Geddes
 - i. Key box to purchase for Village Hall? Councillors decided this is not currently needed.
 - ii. Moles on Castle Field. Cllr Marston to fit traps.
 - iii. Doctors Surgery Update, including patient parking and Pharmabox.
 - 1. New sign needed for the waiting room, cost is £75 from Timpsons. Resolved.
 - 2. Request for a radiator to be installed in the nurses room. Cllr G Heslop to get a quote.
 - 3. Leeds Road Practice have confirmed the Pharmabox is now in use. To use the box, please contact The Leeds Road Practice direct.
 - 4. A discussion was had about all hall users parking following a query from a member of the public. No further actions identified.
 - iv. An event will be held on the Castle Field on Thursday 8th May for the 80th Anniversary of VE Day. Councillors resolved to spend a maximum of £200 on the event. Beacon will be lit at 9:30pm. Castle will be lit up. Choir from 9pm.
 - v. During the meeting, Cllr Geddes asked for confirmation about the position of the sewer at Ginny Greenholes following a letter from Yorkshire Water. The plans were reviewed and councillors confirmed the sewer installation to be surveyed and the working area is not on Ginny Greenholes land.

02202513 VILLAGE HALL

- a. A lock at the village hall failed on Monday 27th January and Able Group locksmiths were called out to enable access, their payment terms required the invoice to be paid immediately, this is detailed on the payments table below.
- b. Following a problem with the gas meter on Sunday 9th February, the gas pipe requires upgrading and the meter changing from a U6 to a U16. In the meantime, the main hall and snooker room remain unheated.
 - vi. Cllr Marston is to get a quote from Wetherby Tool Hire for temporary heating in the hall.
 - vii. The Clerk is awaiting a quote from Northern Gas for the gas pipe upgrade and British Gas for the meter upgrade. Due to the urgency of this, Councillors resolved to make a decision on email.
 - viii. Councillors discussed whether to consider alternative heating if the quote from Northern Gas is very high.
 - ix. Refunds have been requested for some bookings, resolved for the Clerk to pay these.
- c. Dishwasher to repair. Ongoing.
- d. Councillors resolved that the hall bookings fees will remain the same and be reviewed again in March 2026.

02202514 FINANCIAL MATTERS

- a. The responsible financial officer reported on the month's accounts.
- b. Cllrs present confirmed below payments which will be made by the Clerk:

February	Name of supplier / contact	Payment for	Expenses	Remuneration
	D Thomas	Castle Caretaker		£100.00
	H Bowes	Village Hall Cleaner		£379.50
	J Steggles	Village Hall Booking Clerk		£155.00
	R Beevers	Parish Clerk		£410.25
	June Geddes	Expenses (key cutting, mulled wine for 2025 millennium garden Christmas event)	£151.00	
	Aqua Wash	Village Hall Window Cleaning	£45.00	
	Able Group	Replacement Lock - paid 05.02.2024 as per payment terms	£202.80	
Total			£398.80	£1044.75

- c. The clerk presented the January current account bank statement for councillors to review. To receive and note the current account bank balance as of 31st January 2025 as: Natwest Current Account - £14,217.15
- d. The clerk presented the income and expenditure from 1st April 2024 to 31st January 2025.
 - i. Councillors resolved to hold an extraordinary meeting on 12th March at 7:30pm to review the budget.

02202515 TO CONSIDER THE FOLLOWING NEW CORRESPONDENCE RECEIVED AND DECIDE ACTION WHERE NECESSARY:

- a. North Yorkshire Citizens Advice and Law Centre request for donation. Unable to support.
- b. Road Closure Notice 11th-21st February.

02202516 EMPLOYMENT MATTERS

- a. The Village Hall Handy Man has handed in his notice.
- b. To resolve to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960) due to the business at agenda item 12c being prejudicial to the public interest.
- c. Cllr Geddes provided a first draft job description and proposed hourly rate of £13.
- d. Salary review ahead of next financial year. This will be done as part of the extraordinary meeting on 12th March at 7:30pm.

02202517 TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

Cllr Marston: Surface water from East Park Road is missing the drain and eroding the Ginny Greenholes car park.

The Chairman closed the meeting at 21:47

TO NOTE THE DATE, TIME, AND VENUE OF THE NEXT MEETING OF THE PARISH COUNCIL

Future meetings will be held on the third Wednesday of the month, the next meeting is:

Wednesday 19th March 2025 at the Village Hall at 7.30pm